

ROBERT FLETCHER

Architectural Design and Project Management.

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Shepway District Council.
Planning Department.
Civic Centre.
Castle Hill Avenue.
Folkestone. Kent. CT20 2QY

Corporate Post Room

05 DEC 2018

3rd December 2018

Dear Sir / Madam

Proposed alterations 56 Ormonde Road. Hythe. Kent. CT21 6DW

Please find enclosed my planning application for the proposed loft conversion/extension to provide an additional bedroom to the above private residence.

The enclosed application is for forming a flat roofed additional bedroom in the loft space above the first floor bathroom and shower room with no other alterations to the existing house required internally.

Enclose are four copies of the planning application form with my drawings 2018/12/01 & 07 inclusive together with the clients cheque in the sum of £206.00p

I trust the enclosed drawings and application forms meet with your approval but if you have any queries please do not hesitate to phone or e-mail me and I will respond immediately.

Yours sincerely



Robert Fletcher.
Cc Client/owners + enclosures.